

ISLAND PARK CONDOMINIUM OWNERS, ASSOCIATION, INC.

MINUTES OF THE BOD MEETING
Special Meeting to review Rules and Regulations
1000 Thursday March 24, 2022
Island Park Clubhouse

APPROVED

Call to Order: With proof of notice and quorum present, Marilyn Stawecki, President called meeting to order at 1000 AM.

Present: Board Members – Marilyn Stawecki, Carla Rozell, Troy Gager, Jim Russell.

Agenda

Board Communication:

Marilyn suggested some best practices regarding communication within the Board and with Sunstate. The Board unanimously agreed to the following:

- All email communication within the Board and with Sunstate should have Island Park or IP **as the first words in the 'subject line'**. **This will make it easier for all of us to track and file emails.**
- One Board Member should be assigned to approve new owners and renters. Sunstate does the credit/financial check and if one BM is responsible, it will streamline the process. Dennis, will assume this duty.
- Vendor communication-for any projects going forward, the Board will identify one person from the Board, or a Unit owner, to be the point of contact with vendors. This is to ensure multiple people are not calling vendors to ask the same questions and possibly jeopardizing Sunstate's or our own relationship with them.
- Term length for board Members. Marilyn suggested one-year terms for the current Board since no election was held. Jim volunteered for a two-year term, while Marilyn, Carla and Troy will serve one year. Dennis can declare at the next meeting.

Review of Island Park Rules and Regulations:

- The Rules and Regulations dated February 5, 2004, were fully reviewed and amended by the Board. The draft of the newly proposed document was edited by the Secretary and will be reviewed by every Board Member prior to approval. This can be done at the next Board Meeting.
- Marilyn will contact Sunstate for some clarification of a few points around use of common spaces, usage by guests and owners and fee payment by owners.

Unit Owner Input

- The owner list for information remains a work in progress. The contact information for Stephen is Stephen.ulrey@sbcglobal.net . Please send owner information to him regarding the owner information list.
- There is still excess exercise equipment in the clubhouse. Marilyn and Troy are following up and there is a timeline for action. If the equipment is not removed by March 31st, it will be removed.
- Owners have asked if the condo fee payments can be made monthly instead of quarterly. Our Articles state that the quarterly payments must be made on the first day of each quarter, so that unfortunately cannot be accommodated. Sunstate is encouraging all owners to use electronic banking instead of cheques if possible.

Next Regular Board meeting – April 20, 2022, at 2:00 pm via Zoom.

Adjournment:

There being no further business to come before the Board, the meeting adjourned at 11:35.

Submitted by:

Marilyn Stawecki

President

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